

SUSTEAD, BESSINGHAM & METTON PARISH COUNCIL

Clerk to the Council: Helen Pell, Maybeck, 1 Sustead Lane, Sustead, NR11 8RR
01263 570021 clerk@susteadpc.norfolkparishes.gov.uk

A meeting will be held on Monday 17th August 2026 at 7pm, at The Three Villages Hall, Sustead.

Please bring a chair as we currently do not have chairs

The public and press are welcome to attend.

Meeting Agenda – (published 10th August 2026)

1. To receive apologies for absence
2. To receive declarations of interest from members in items on the agenda and requests for dispensation.
3. To approve the minutes of the meeting held on Monday 11th May 2026
4. To receive reports:
John Toye - North Norfolk District Councillor
Callum Ringer – Norfolk County Councillor
5. To adjourn the meeting to allow for public participation (10 minutes maximum)

6. Finance

6.1 To receive the budget update 31 July 2027

6.2 To approve the current financial position on the bank reconciliation.

6.3 To approve the payment of account list for **payments already made:**

BACs payments

NALC Website Hosting	£111.72
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Direct Debit

E.on Next April bill	£27.52
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Music License 1 st of 6 payments	£102.25
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E,on Next May bill	£62.36
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Anglian Water (Wave)	£21.91
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Music License 2 nd of 6 payments	£102.25
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E,on Next June bill	£22.11
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Music License 3 rd of 6 payments	£102.25
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6.4. To approve the following **payments to be made**

H Pell – August salary	£597.09
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H Pell– Overtime agreed at May meeting	£122.48
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H Pell – Printer ink and stamps	£23.26
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Eon. Next July bill	£23.96
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6.5 To note the following **receipts:**

Donation to Village Hall	£550
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Village Hall Hire for May 2026 Elections	£200
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7. **Policies**
To adopt the following policies:
 - 7.1 Model Publication scheme
 - 7.2 Information available under the model publication scheme
 - 7.3 Asset Register Policy and agree to review the Asset register
To review the following policies:
 - 7.4 Complaints Policy
 - 7.5 Financial Regulations
 - 7.6 Financial Risk Assessment
8. **The Three Villages Hall**
To receive an update
9. **North Norfolk Local Plan** – to consider any response
10. **Councillor Community Grant Fund** – To consider any potential project ideas
11. **Privacy**
 - 11.1 To consider changing the Parish Council official address to the Village Hall address
 - 11.2 To consider changing Councillors website addresses from postal to email ones.
12. **Noticeboards**
 - 12.1 To consider a proposal for a shared Metton Noticeboard noticeboard
 - 12.2 To receive any update on maintenance/replacement of Sustead and Bessingham noticeboards.
13. To receive any update on Metton war memorial
14. To receive an update on the audit of paths and rights of way
15. To receive the Clerk's report on items from the last meeting not on the agenda
16. Correspondence
 - 16.1 – Overhanging hedge, Bessingham
 - 16.2 – Survey on Mobile Connectivity
17. To note the next meeting dates
18. To close the meeting