

SUSTEAD, BESSINGHAM & METTON PARISH COUNCIL

Clerk to the Council: Helen Pell, Maybeck, 1 Sustead Lane, Sustead, NR11 8RR
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A meeting will be held on Monday 9th February 2026 at 7pm, at Hanworth Memorial Hall, Hanworth.

The public and press are welcome to attend.

Meeting Agenda – (published 3rd February 2026)

1. To receive apologies for absence
2. To receive declarations of interest from members in items on the agenda and requests for dispensation.
3. To approve the minutes of the meeting held on Monday 24th November 2025
4. To receive reports:
Eric Vardy - Norfolk County Councillor
John Toye - North Norfolk District Councillor
5. To adjourn the meeting to allow for public participation (10 minutes maximum)
6. **Finance**
 - 6.1 To approve the current financial position on the bank reconciliation
 - 6.2 To review the year-to-date budget position
 - 6.3 To approve the payment of accounts list for payments already made:

<u>BACs payments</u>	
TractorCo	£15,744.00
Kingstone Design	£ 9,764.00
A Williams reimbursement re J Abbs	£ 1,911.36
D Knowles	£ 3,194.41
<u>Direct debits</u>	
E.on Next – January	£94.27
Anglian Water	£23.33
 - 6.4. To approve the following payments to be made

H Pell – February salary	£597.09
H Pell – expenses	£18.42
Private Loan 1 repayment	£5,000.00
Private Loan 2 repayment	£5,000.00
CAS Insurance Services	£853.16
M Bowland reimbursement for	£994.14
Lighting Direct, Wall light -	£156.96
DHC – Door Handles -	£207.18
Elesi – Pendant Lights -	£306.00
Abode Jungle -	£324.00
A Williams reimbursement Broughtons Ironmongery	£326.40
E.on _ December bill	£19.18
E.on - February direct debit	£32.96
Hanworth Hall Hire	£10.00

6.5 To note the following receipts:

Private Loan 1	£ 5,000.00
Private Loan 2	£ 5,000.00
VAT reclaim	£ 3,276.41

6.6 To discuss Eon.Next Backbilling

7. **The Three Villages Hall**

7.1 To receive an update on renovation works

7.2 To discuss the way ahead

7.3 To discuss Village Hall parking

7.4 To discuss use as a Polling Station

8. **Planning**

8.1 To receive an update on retrospective planning application PF/25/2112 Oaklands Farm, Manor Road, Bessingham, NR11 7JN

8.2 To note response to planning application PF/25/2825 Primrose Cottage, Common Farm, Bessingham Road, Barningham NR11 7JU

9. **Policies**

To adopt an Equality and Diversity Policy

10. To receive an update on Bessingham first time drainage.

11. To receive an update on Metton war memorial.

12. To consider the maintenance of grass around Metton War Memorial

13. To receive an update on Parish noticeboards maintenance and replacement.

14. To receive the Clerk's report on items from the last meeting not on the agenda

15. Correspondence

16. To note the date of the next meeting

17. To close the meeting

Helen Pell, Clerk, 3rd February 2026