

SUSTEAD, BESSINGHAM & METTON PARISH COUNCIL

Clerk to the Council: Helen Pell, Maybeck, 1 Sustead Lane, Sustead, NR11 8RR
01263 570021 clerk@susteadpc.norfolkparishes.gov.uk

A meeting will be held on Tuesday 11th November 2025 at 7pm, at Hanworth Memorial Hall.

The public and press are welcome to attend.

Meeting Agenda – (published 5th November 2025)

1. To receive apologies for absence
2. To receive declarations of interest from members in items on the agenda and requests for dispensation.
3. To approve the minutes of the meeting held on 11th August 2025
4. To receive reports:
Eric Vardy - Norfolk County Councillor
John Toye - North Norfolk District Councillor
5. To adjourn the meeting to allow for public participation (10 minutes maximum)
6. **Finance**
 - 6.1 To approve the current financial position on the bank reconciliation
 - 6.2 To review the year-to-date budget position
 - 6.3 To approve the payment of accounts list for payments already made:
 - BACs payments
 - Hanworth Memorial Hall hire £10.00*
 - *May invoice overpaid by £10.00
 - Direct debits
 - E.On Next electricity - September £18.23
 - E.on Next electricity - October £18.23
 - Anglian Water £21.01
 - 6.4. To approve the following payments to be made
 - H Pell – November salary £398.06
 - Hanworth Memorial Hall £20.00
 - H Pell – Office expenses £16.98
 - E.on - November direct debit £17.64
 - 6.5 To note the following receipt:
 - NNDC – Precept 2nd instalment £2,265.00
 - 6.6 To consider excluding members of the public and press under the Public Bodies (Admission to meetings) Act 1960 – staff matters in confidence
 - 6.6.1 To review and approve the Clerk's working hours
 - 6.7 To approve the 2026-2027 budget.
 - 6.8 To approve the 2026-2027 precept
7. **The Three Villages Hall**
To receive an update on the grant application to the Rural England Prosperity Fund

8. **Planning**

- 9. 1. To note the decision for planning application RV/25/14402 – 2 Council Houses, Metton.
- 9.2 To consider retrospective planning application PF/25/2112 Oaklands Farm, Manor Road, Bessingham, NR11 7JN
- 9. To receive an update on clarification about the appeal for Bessingham first time drainage.
- 10. To receive an update on Metton war memorial.
- 12. To consider the maintenance of grass around Metton War Memorial
- 11. To receive an update on maintenance requirements for Sustead and Bessingham noticeboards.
- 12 To receive the Clerk's report on items from the last meeting not on the agenda
- 16. Correspondence
 - 16.1 OP Radium Trigger Plan
- 17. To note the date of the next meeting
- 18. To close the meeting

Helen Pell, Clerk, 4th November 2025