

# **SUSTEAD, BESSINGHAM & METTON PARISH COUNCIL**

Clerk to the Council: Helen Pell, Maybeck, 1 Sustead Lane, Sustead, NR11 8RR  
01263 570021/07595827867 sbmparishcouncil@yahoo.co.uk

**A meeting of the Council will be held on Monday 10<sup>th</sup> February 2025 at  
7pm, at Hanworth Memorial Hall.**

**The public and press are welcome to attend.**

## **AGENDA FOR THE PARISH COUNCIL MEETING**

1. To consider accepting apologies for absence
2. To record declarations of interest from members in any items to be discussed, and to request dispensation to speak / vote.
3. To approve the minutes of the meeting held on 11<sup>th</sup> November 2024
4. To receive reports:  
Eric Vardy - Norfolk County Councillor  
John Toye - North Norfolk District Councillor
5. To adjourn the meeting to allow for public participation (10 minutes maximum)
6. Finances
  - (i) To approve the current financial position
  - (ii) To approve the following payments:

|                                             |           |
|---------------------------------------------|-----------|
| H Pell – Feb salary                         | £318.06   |
| HMRC –Feb tax                               | £79.40    |
| NPTS Clerk training course and pro rate sub | £90.00    |
| Ansvar Insurance Renewal 2025/26            | £757.38   |
| Hanworth Memorial Hall Hire                 | £30.00    |
| Roger C Jones – Village Hall Window         | £2,630.00 |
  - (iv) To approve Norfolk Parish Training and Support subscription for 2025/26 of £57.50
7. Village Hall - To update and approve any actions necessary
8. Planning Applications
  - (i) To discuss applications
  - (ii) To receive late planning applications
  - (iii) To adopt a Planning Protocol
9. Highways matters  
Bessingham Flooding – to update.  
Other Bessingham issues – to update
10. Metton
  - (i) To update on Village Notice Board
  - (ii) To revisit responsibility for War Memorial
  - (iii) To discuss Parish Council representation
11. Multi agency flood & drought summit – to hear a report on
12. Correspondence, Clerk to report on
13. Any other business, for information only
14. To decide the date of the next meeting and to close the meeting

Helen Pell, Clerk, 4<sup>th</sup> February 2025