

**Draft minutes of the Meeting of Sustead Parish Council**  
**Held on Monday 12<sup>th</sup> February 2018 at 7:30pm**  
**at Hall Farm, Sustead.**

**PRESENT:**

Mr. A. Fell (AF) (Chairman)  
Mrs. A Williams (AW) (Vice Chairman)  
Mrs. J Thorne (JT)  
Ms. P Howell (PH)  
Mr. R Harrison (RH)  
Mrs. Kirsty Cotgrove (Clerk)  
Mr. M Knowles (MK) (District Councillor)  
3 members of the public were present

1. **Apologies:** Mr. H Davenport (illness)
2. **The Minutes of the last meeting:** Minutes from the last meeting held on 13<sup>th</sup> November 2017 were agreed and signed off as a true record.  
**-Matters Arising:** None.
3. **Declarations of interest and dispensations to speak:** None.
10. **Report from Cllr. Butikofer, County Councillor:** Cllr. Butikofer reported that the Metton signage has been done, and the road painting is due to be done soon. Next year, she hopes to part purchase a SAM2 unit, for local Parishes to use. The budget was passed, cuts were avoided to buses and gritting.

*Cllr. Butikofer left the meeting at 7:36pm.*

**The meeting was adjourned for public comment at 7:37pm:**

A parishioner commented that she felt that both applications for the scaffolding yard are inappropriate. The reasons were discussed in depth, and included appearance, height, loss of light, access concerns. There were concerns that if residential permission was to be given, it would set a precedent in the Parish. These views were agreed with by another Parishioner. Mr. Temperton, the applicant, reiterated that there is already a commercial permission on the site, so something will happen there. The residential plans were discussed and conversation took place regarding moving the location of the houses to improve the application. The district council's local plan was discussed, and it was confirmed that the Plan does not allow for residential development in Sustead. Highways have responded to the applications, and have no issue with either development, but would prefer the building lines of the houses to be further back, to allow for vehicles to turn easier. Drainage issues were discussed, as both applications use the septic tank for Wendy Cottage, Mr. Temperton confirmed that the septic tank would be upgraded.

**The meeting was reconvened at 8:18pm**

**4. Planning Matters:**

(i) PF/18/0139. Land adjacent to Forge Cottage, The Street, Sustead. Erection of 2 two storey detached dwellings with detached garages, following demolition of existing scaffold yard buildings and structures. The Parish Council resolved unanimously to object to this application.

(ii) PF/18/0140. Land adjacent to Forge Cottage, the Street, Sustead. Change of use from scaffold yard to self-storage facility (class B\*) including installation of storage containers and associated works. The Parish Council resolved unanimously to object to this application.

There was a query regarding consultation on the stopping up of Highways land for the above applications. The Clerk will make enquiries.

**5. Highways: None.**

**6. Financial Matters:** (i) The following payments were agreed and cheques signed

|                                            |               |         |
|--------------------------------------------|---------------|---------|
| K Cotgrove – clerk February salary         | chq no 100411 | £250.00 |
| ICO – Data protection registration renewal | Direct debit  | £ 35.00 |

**7. To update on the ownership and trust of the village hall:** Mr Amis has signed the TR1 form. The Clerk will forward it to Eastlaw.

**8. To appoint a Data Protection Officer, and to receive a Clerk's report on GDPR:** The Clerk had previously emailed a report to Councillors. It was Proposed by Cllr. Williams, seconded by Cllr. Thorne to appoint the Clerk as Data Protection Officer.

**9. To update on flooding in Sustead:** There had been further flooding, but Cllr. Williams reported that this has now cleared. It was noted that repairs to the road as a result of the last flooding has sunk, causing water to gather there. The Clerk will report this to Highways.

**11. Report from Cllr. Knowles, District Councillor:** Cllr Knowles advised that he was pleased to hear everyone's comments regarding the two planning applications. The District Council budget will hopefully be set soon. Long term financial forecasts currently look good, but central Government funding could soon be withdrawn. The Kier contract and recycling were reported on. The balance of power at the Council was discussed.

**12. Report from Rebekah Simms, PCSO: None.**

**13. Correspondence:**

(i) Parishioner complaint regarding dog fouling - The Clerk has passed the complaint to Environmental Services at NNDC for further action.

(ii) Local Green Space Designation – The Clerk will request a site map from Trevor Williams at the Felbeck Trust.

**14. Any other business, for information:** A blocked gully and potholes were noted. The Clerk will report to Highways.

It was noted that a post box has appeared on a piece of land in Bessingham. The Clerk will make

enquiries.

Planning applications were discussed, and the Clerk advised that they only get sent electronically now. As Cllr. Thorne does not get internet access, it was agreed that Cllr. Fell will print off and pass applications to Cllr. Thorne.

15. **Date of next meeting:** Thursday 3<sup>rd</sup> may 2018, Pear Tree Cottage, Aylmerton Road, Sustead, at 7:30pm. There being no further business, the meeting closed at 8:43pm.

Signed

Date