

**Minutes of the Meeting of Sustead Parish Council
Held on Monday 13th November 2017 at 7:30pm
at Pear Tree Cottage, Aylmerton Road, Sustead.**

PRESENT:

Mr. A. Fell (AF) (Chairman)
Mrs. A Williams (AW) (Vice Chairman)
Mrs. J Thorne (JT)
Ms. P Howell (PH)
Mr. R Harrison (RH)
Mrs. Kirsty Cotgrove (Clerk)
Mr. M Knowles (MK) (District Councillor)

Parishioners Questions: One member of the public was present.

1. **Apologies:** Mr. H Davenport (illness)
2. **The Minutes of the last meeting:** Minutes from the last meeting held on 17th August 2017 were agreed and signed off as a true record.
-Matters Arising: None.
3. **Declarations of interest and dispensations to speak:** None.
4. **Planning Matters:**
 - (i) PF/17/1683. ACS Scaffolding, The Street, Sustead, NR11 8RU. Change of use, former barn used as offices in association with scaffolding business to a dwelling; insertion of roof lights; use of part of adjacent land as garden for dwelling. Andrew Templeton (applicant) was present at the meeting. He showed Councillors the plans and explained how the stopping up of Highways land would work. In the original application concerns were raised about overlooking a neighbouring property, but this has been addressed in this application. Concerns were also voiced regarding drainage. Mr. Templeton also spoke to the Parish Council about plans for the buildings at the rear of the scaffolding year. It was agreed that Parish Council will discuss and let Mr. Templeton know.
Mr. Templeton left the meeting at 8:15pm
It was unanimously agreed that a site visit is required, due to complaints from parishioners. It was also agreed that the Clerk will contact Mr. Templeton to advise the Parish Council can have no prior recommendation for the site, and will consider applications on their merit when received.
 - (ii) PF/17/1851. Land at School Farm, Cromer Road, Metton and Land at Glen Farm Lane, Metton, NR11 8QX. Restoration of three ghost ponds and formation of three new ponds on the Felbrigg estate. The Parish Council have no comment on this application.
9. **Report from Cllr. Knowles District Councillor:** Cllr Knowles asked if he can be copied in on correspondence to ACS Scaffolding, as if the application is objected to, he will be asked if he wants to call in the application. The Little Fen application is still ongoing and was discussed. Cllr Knowles will

ask the planning officer what restrictions will be imposed and will let the Clerk know. The NNDC budget was discussed. It was noted that although NNDC currently have a surplus, once pay rises take effect, this will create a small deficit.

Cllr S Butikofer arr. At 8:55pm.

5. **Highways:** The Clerk will chase Highways regarding the road signs in Metton.
Cllr M Knowles left the meeting at 8:57pm
6. **Financial Matters:** (i) The following payments were agreed and cheques signed
K Cotgrove – clerk wages & expenses chq no 100410 £253.52
(ii) Receipts were noted.
(iii) The 2018-19 budget was agreed. It was unanimously agreed not to increase the precept, and the precept forms were signed.
7. **To update on the ownership and trust of the village hall:** Mr Amis refuses to sign the TR1 form, as he will not accept he is currently a legal owner of the village hall. It was agreed that Cllr Fell will visit Mr Amis with a copy of the deeds showing ownership, and to let him know of potential liability issues with current ownership.
8. **Report from Cllr. Butikofer, County Councillor:** The upcoming police cuts were discussed. It was noted that the only police stations open to the public in the County will be Norwich, Kings Lynn and Great Yarmouth, although it will be possible to make appointments to visit some other stations. Heavy cuts will need to be made at County Hall, with all but mandatory services being cut. Cllr Williams asked if staff wages are protected with all the other cuts to public services. Cllr Butikofer will investigate. The Holt primary school site and development of the Splash site in Sheringham were discussed.
10. **Report from Rebekah Simms, PCSO:** None.
11. **Correspondence:** None.
12. **Any other business, for information:** None.
16. **Date of next meeting:** Monday 5th February 2018, Hall Farm, Metton, at 7:30pm. There being no further business, the meeting closed at 9:28pm.

Signed

Date