

**Minutes of the Meeting of Sustead Parish Council
Held on Thursday 23rd February 2017 at 7:30pm
at Pear Tree Cottage, Aylmerton Road, Sustead.**

PRESENT:

Mr. A. Fell (AF) (Chairman)
Mr. A Thompson (AT) (Vice Chairman)
Mrs. J Thorne (JT)
Ms. P Howell (PH)
Mrs. A Williams (AW)
Mrs. Kirsty Cotgrove (Clerk)
+ 9 members of the public

Parishioners Questions: PCSO Royston introduced himself and advised that Sustead Parish is now under Sheringham SNT. He left his details with the Clerk, who will email him with the next meeting date. PCSO left the meeting.

A parishioner asked if applications to the Big Society Fund must be through the PC. The Clerk reported that any groups can apply. The parishioner is interested in making improvements to the village green. AW explained how the Bessingham Society went about fundraising for their village sign.

A parishioner expressed concern that a local holiday cottage is advertising a passing place as parking for the property, therefore causing an obstruction. The parishioner will pass the Clerk details for the holiday website. The Clerk will report to Highways.

A parishioner commented that there has been a huge rise in helicopter and other air traffic in recent months. These appear to be for the oil rigs, Bacton and military aircraft. Sarah Butikofer (a Liberal Democrat candidate) who was in attendance advised that Norman Lamb is currently looking into this and requested that the Clerk contact him to register a complaint.

1. **Apologies:** Mr. R Harrison, Mr. Michael Baker (County Councillor).
2. **The Minutes of the last meeting:** Minutes from the last meeting held on 17th October 2016 were agreed and signed off as a true record.
-Matters Arising: None.
3. **Declarations of interest and dispensations to speak:** AW declared a non-pecuniary interest in item 8, and requested a dispensation to speak and vote. All agreed.
4. **To consider co-option of a Parish Councillor:** Howard Davenport introduced himself and outlined reasons for wanting to join the PC. AW prop. Co-opting Mr. Davenport, sec. AT, all agreed. The declaration of acceptance of office was signed by Mr. Davenport and the Clerk.
5. **Planning Matters:** Decision notices were noted for:
(i) PF/16/1475. The Old Vicarage, The Street, Sustead, NR11 8RU. Erection of conservatory to side elevation of dwelling. NNDC permit given.
(ii) PU/16/1350. The Barn, Wendy Cottage, The Street, Sustead, NR11 8RU. Notification for prior

approval for proposed change of use of a building from office use to dwellinghouse. NNDC permit refused.

6. **Highways: (i) Flooding issues in Sustead:** Flooding on the Street in Sustead has been an ongoing problem, but reached a peak last month. Highways have attended, and have cleared the flooding on the Street, but it has moved further down the road and is now flooding onto the Common. AW reported that the water is clear, not muddy, so is unlikely to be run off from fields through the land drains. A local farmer has reported that the land drains and ditches on his land are empty, as this winter has been dry. It was agreed that the Clerk will write to Anglian Water, Highways, Environmental Health, NNDC and affected property owners to advise that there is still a problem, and to request assistance.
7. **Financial Matters:** (i) The following payments were agreed and cheques signed
- | | | |
|----------------------------------|---------------|---------|
| K Cotgrove – clerk wages | chq no 100403 | £250.00 |
| Aon UK – liability insurance | chq no 100404 | £308.35 |
| Information Commissioners Office | | £35.00. |
- The Clerk requested that a direct Debit mandate be signed, as renewal is mandatory. All agreed and mandate signed.
- (ii) to agree the internal auditor for the 2016-17 Annual Return: the Clerk proposed using Stuart Fowler as he was thorough last year. All agreed.
8. **To update on the ownership and trust of the village hall:** The Clerk reported that she has received quotes to value the land, and confirm that the sale will not adversely affect the value of the hall. These range from £300 - £375 + VAT. It was agreed that AF will ask Cockertons if they can value the strip and answer queries. PH has found an address for Reggie, so it was agreed that AT will visit Reggie and AF will visit Molly to get the deeds signed.
9. **To hear from the Felbeck Trust, reference work at Sustead Common:** Trevor Williams (TW) addressed the meeting to tell the PC about the work that Felbeck Trust are doing on Sustead Common. He outlined the history of the Trust and confirmed which other charities they work closely with. He reported on the agreements with landowners and confirmed the work they are doing. AW asked if the orchids are still on the site. TW reported that a patch was damaged during the Highways work to alleviate the flooding, but they are hopeful the seed bank will recover. TW advised that they are working on botanic initially, to encourage insects. This should encourage other wildlife. AT asked How the Common came to be with the NT, as it was owned by the PC in the past. TW advised that the PC gave up the rights to the Common in 1973. It is registered common land, so there is a right of access across it. The Trust hopes to encourage people to stick to the designated walking areas, to preserve to conservation work. AW asked if the Trust need anything from the village. TW replied that they have been applying for grants, but if people would like to volunteer, they can contact Felbeck Trust or volunteer through North Norfolk Workout Group. TW asked if anyone can confirm ownership of a piece of woodland opposite the Common. Councillors will investigate and let him know.
- 1 parishioner left the meeting at 8:25pm.**
10. **To update on the Hornsea Windfarm plan:** The Clerk reported that the line of the pipes is not likely to go through Sustead. She reported that there are a number of open sessions coming up, and that they are advertised on the noticeboards.

11. **Report from Cllr. Baker, County Councillor:** None.
12. **Report from Cllr. Knowles, District Councillor:** None.
13. **Report from Gillian Bridges, PCSO:** None. It was agreed that there are no issues locally.
14. **Correspondence:** None.
15. **Any other business, for information:** AT advised that there has been a lot of activity at a local farm, and it appears that someone is living there without planning permission. The Clerk will contact planning enforcement at NNDC.
16. **Date of next meeting:** Thursday 18th May 2017, at 7:30pm, Tepee at Vicarage Cottage, Sustead. There being no further business, the meeting closed at 8:36pm.

Signed

Date