

Minutes of the Meeting of Sustead Parish Council
Held on Monday 8th August 2016 at 7.30pm
at Tudor House, Hall Farm, Sustead.

PRESENT:

Mr. A. Fell (Chairman)
Mr. A Thompson (Vice Chairman)
Mrs. C Cheyne
Mrs. J Thorne
Ms. P Howell
Mrs. Kirsty Cotgrove (Clerk)
+ 1 member of the public

1. **Apologies:** Mr. Michael Baker (County Councillor), Gillian Bridges (PCSO).
2. **The Minutes of the last meeting:** Minutes from the last meeting held on 23rd May 2016 were agreed and signed off as a true record.
-Matters Arising: The Clerk confirmed that the verges around the Parish have been cut.
3. **Declarations of interest:** None.
4. **Planning Matters:** The following decision by NNDC was noted:
(i) PF/16/0545. Flintstones, North Barningham Road, Bessingham, NR11 7JT. Erection of detached double garage. NNDC permit given. The conditions of the permit were noted.
5. **Highways:** (i) To discuss and agree possible speed reduction measures through Metton – CC asked if speed reduction measures were possible through Metton. The Clerk has been in touch with Highways, who have asked what is wanted, e.g. SLOW painted on the road, or signs. It was discussed and agreed that road painting at either end of the village would be best, with signs as well if possible. The Clerk reported that 50/50 Parish Partnership funding may be available. She will contact Highways to ask for a quote for the work.
6. **Financial Matters:** The following payments were agreed and cheques signed
K Cotgrove – clerk wages & expenses chq no 100399 £252.06
7. **To update on the deeds and trust for the village hall:** AF reported that one of the previous trustees is happy to sign whatever is necessary to correct the ownership and trust deeds. She has signed a letter to give permission for the solicitors to access the necessary paperwork. AT has spoken to the other person, who has taken the information to read through, but should be happy to sign the authorisation. The long term future of the village hall was discussed, along with the current arrangements. It was agreed that at the end of the current tenants lease, the Parish should be consulted on any future plans. It was noted that the current tenants have done an excellent job of maintaining and improving the building, and are very good tenants. The requested strip lease was also discussed, and it was agreed that not to proceed further with this until the ownership is finalised.

AW arrived at 8:20pm.

8. **To discuss and formulate a response to the Electoral review of North Norfolk:** It was agreed that all Councillors are happy with the boundaries as they are, and the Clerk should respond to this effect.
9. **Report from Cllr. Baker, County Councillor:** None. The PC asked the Clerk to request a report from Cllr. Baker, should he not be able to attend meetings.
13. **Report from Cllr. Knowles, District Councillor:** None.
14. **Correspondence:** PCSO Bridges has emailed the Clerk to advise that there have been no calls to the police, and no crimes reported.
15. **AOB for information:** (i) AW has received an email from a parishioner, expressing concern that a layby in front of a holiday cottage is being advertised by the agents and therefore used as a parking space. It was noted that there is a parking space nearby allocated for the house, but it is not clear. It was agreed that the Clerk will write to the owners to ask them to amend their listing & to be clear where the correct parking place is, and to clarify the situation with Highways.
(ii) CC asked when the Parish Ranger is next due to visit, and reported that the gulley at the end of her driveway has still not been cleared. The Clerk will contact the Rangers to ask.
(iii) CC advised that only two of the three missing posts outside the church in Metton have been replaced. The Clerk will email Highways to ask if a third would be possible.
(iv) AT has had a phone call from a parishioner complaining about the slow broadband in the Parish. AT has spoken to BT who advised that fibreoptic broadband is now available on the Sustead exchange, but people are not told until they renew their contract. How to advertise this was discussed, and it was agreed that notices should be put on the boards. AF suggested getting email addresses for as many parishioners as possible, so draft minutes and other items of interest can be publicised easily. AT offered to produce a leaflet to ask for people to pass their details to the Clerk.
16. **Date of next meeting:** Monday 7th November 2016, at 7:30pm, at Tudor House, Hall Farm, Sustead.

There being no further business, the meeting closed at 8:55pm.

Signed

Date