

SUSTEAD, BESSINGHAM & METTON PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB
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**A meeting of the Council will be held on Monday 12th February 2024 at
7pm, at Hanworth Memorial Hall.
The public and press are welcome to attend.**

AGENDA FOR THE PARISH COUNCIL MEETING

1. To consider accepting apologies for absence
2. To record declarations of interest from members in any items to be discussed, and to request dispensation to speak / vote.
3. To approve the minutes of the meeting held on 20th November 2023
4. To consider co-option, to fill the vacancy created by the election in May 2023
5. To receive reports:
Eric Vardy - Norfolk County Councillor
John Toye - North Norfolk District Councillor
6. To adjourn the meeting to allow for public participation (10 minutes maximum)
7. The Three Villages Hall
 - (i) To update on work carried out, and to approve updating utilities contact details to the Parish Council
 - (ii) To approve the following reimbursements for work carried out and paid for by Councillors:

MacKinnon Construction – door locks	£203.23
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 - (iii) To discuss and approve the following quotes:

Plasterer	£600.00
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8. Finances
 - (i) To approve the current financial position
 - (ii) To approve the following payments:

K Cotgrove – Feb salary	£260.00
HMRC – Feb tax	£65.00
CAS Insurance – PC insurance	£730.62
ICO – Data protection renewal	£35.00
9. Planning Matters
 - (i) To discuss applications
 - (ii) To receive late planning applications
10. Highways matters
 - (i) Parishioner complaints regarding Highways situation in Bessingham
11. Grant request by Metton PCC for a £500 donation towards grass cutting in the churchyard
12. Correspondence:
13. Any other business, for information only
14. To close the meeting

Kirsty Cotgrove, Clerk, 7th February 2024