

SUSTEAD, BESSINGHAM & METTON PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB
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**A meeting of the Council will be held on Monday 20th November 2023 at
7pm, at Hanworth Memorial Hall.**

The public and press are welcome to attend.

AGENDA FOR THE PARISH COUNCIL MEETING

1. To consider accepting apologies for absence
2. To record declarations of interest from members in any items to be discussed, and to request dispensation to speak / vote.
3. To approve the minutes of the meeting held on 7th August 2023
4. To receive reports:
Eric Vardy - Norfolk County Councillor
John Toye - North Norfolk District Councillor
5. To adjourn the meeting to allow for public participation (10 minutes maximum)
6. The Three Villages Hall
 - (i) To update on work carried out
 - (ii) To discuss the management situation going forward, to prevent delays to repairs
 - (iii) To approve the following reimbursements for work carried out and paid for by Councillors:

M Blyth – building survey	£600.00
A Williams – crockery etc	£156.69
A Williams – plasterer	£515.00
 - (iv) To agree the transfer of funds from the Village hall account to the Parish Council account
 - (v) To discuss and approve the following quotes:

Travis Perkins – loft ladder	£144.00
Norwich Glass Company – restoration glass	£1059.02
UK Power Networks – move electricity supply	£2858.40
G S Carpentry – kitchen work	£5261.00
Kitchen equipment – various	£6909.28
7. Finances
 - (i) To approve the current financial position
 - (ii) To approve the following payments:

K Cotgrove – Nov salary	£260.00
HMRC – Nov tax	£65.00
NNDC – election costs	£20.25
Ace Fire – VH fire check (retrospective)	£52.80
J A Electrical – VH EICR (retrospective)	£150.00
 - (iii) To note receipts:

NNDC – precept 2 nd instalment	£1365.00
Village Hall donation	£6000.00
Village Hall donation	£10,000.00
Village Hall donation	£2000.00
 - (iv) To approve the 2024-25 budget
 - (v) To approve the 2024-2 precept
 - (vi) To approve online banking for the Parish Council
8. Planning Matters
 - (i) To discuss applications
 - (ii) To receive late planning applications
9. Highways matters
 - (i) Upcoming Parish Rangers visit

10. Correspondence:
11. Any other business, for information only
12. To close the meeting

Kirsty Cotgrove, Clerk, 14th November 2023