

Minutes of the Meeting of Sustead, Bessingham & Metton Parish Council
Held on Monday 13th February 2023 at 7:30pm
At the Village Hall, Sustead.

PRESENT: Mr. A Fell (Chairman)
Mr. A De Poel Wood
Mrs. A Williams
Ms. P Howell
Mr. M Blyth
Mr. J Toye (North Norfolk District Council)
Mr. E Vardy (Norfolk County Council)
Mrs. Kirsty Cotgrove (Clerk)
No members of the public were present

23/01. Apologies: Mrs. J Thorne and Ms. M Bowland.

23/02. Declarations of interest and dispensations to speak: None.

23/03. The Minutes of the last meeting: Minutes from the meeting held on 14th November 2022 were agreed and signed off as a true record.

23/04. To receive reports:

Eric Vardy, County Councillor: A report was circulated prior to the meeting. Eric Vardy can source trees for public land if necessary. The County Deal was discussed. If it goes ahead, it will reportedly mean an additional £20 million per year to the County Council. The budget is still being prepared.

John Toye, District Councillor: The next group meeting is on 7th March in Aldborough. Highways will be discussed. Battery recycling has started. Small electrical collection will begin next month. Solar panels over the car park at the Reef in Sheringham have recently been approved. The Reef is very well used. Sheringham Little Theatre is being renovated, as is Cromer Pier. Budgets are due to go to full council for approval.

J Toye & E Vardy left the meeting at 7:55pm.

23/05. To suspend the meeting to allow for public comment on agenda items: None.

23/06. Financial matters:

(i) **To approve the current financial position:** The cash book and bank reconciliation were emailed to Councillors prior to the meeting. It was duly approved.

(ii) **To approve payments:**

£35.00 ICO – subscription renewal

£20.00 Sustead Village Hall – hall hire

(iii) **To approve an insurance policy**

The insurance policy last year increased hugely, due to taking on the village hall. The Clerk is attempting to obtain quotes for a better deal for renewal. It was agreed to delegate authority to the Clerk to obtain a new policy following email agreement with

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Councillors.

(iv) To approve a salary increase for the Clerk

It was agreed to increase the salary for the Clerk to £12.50 per hour.

23/07. Planning Matters:

(i) To discuss applications: None.

(ii) To receive late planning applications: RV/22/23/0227. Manor House Farm, New Road, Bessingham. It was agreed that the PC will respond to express disappointment that the license was not applied for, and to request additional mitigation for bats if possible.

23/08. Highways matters: Potholes can be reported at <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>.

23/09. To update on the Village Hall, and approve any actions necessary: A survey has been hand delivered to all houses, and eleven responses have been returned to date, from 87. Another meeting will then be held, to discuss next steps.

23/10. To note the upcoming Parish Council elections, and to advise on procedures: The Clerk reported on procedures for the upcoming Parish Council in May. Nomination forms have been emailed to all current Councillors. Nomination forms and further information can be found at <https://www.electoralcommission.org.uk/media/5016>

23/11. Correspondence: None.

23/12. Any other business, for information: None.

23/12. Date of next meeting: Monday 22nd May 2023, 6:30pm, at the Village Hall, followed by the Annual Parish Meeting, where refreshments will be served. Meeting closed at 8:27pm.

Signed

Date