

**Minutes of the Meeting of Sustead, Bessingham & Metton Parish Council
Held on Monday 14th November 2022 at 7:30pm
At the Village Hall, Sustead.**

PRESENT: Mr. A Fell (Chairman)
Ms. M Bowland
Mr. A De Poel Wood
Mrs. A Williams (from 7: pm)
Mrs. J Thorne
Ms. P Howell
Mr. M Blyth
Mr. J Toye (North Norfolk District Council)
Mrs. Kirsty Cotgrove (Clerk)
Three members of the public was present

22/52. Apologies: None.

22/53. Declarations of interest and dispensations to speak: None.

22/54. The Minutes of the last meeting: Minutes from the meeting held on 8th August 2022 were agreed and signed off as a true record.

22/55. To receive reports:

Eric Vardy, County Councillor: None.

John Toye, District Councillor: NNDC are purchasing houses for temporary accommodation, with 18 so far. NNDC are one of the top five in the county to provide affordable housing. There has been a cost-of-living summit, following a survey where 66% of respondents said the cost of living affected their mental health. Various organisations were involved. The youth council has started a steering group. There is currently a planning review online. There are warm hubs in Aldborough and Hanworth, and everyone is welcome. Church Barn planning has gone to appeal. The scaffolding yard decision is due mid-December. There are concerns that the apple store is not being used as such, but there may be someone living there. This will be monitored.

22/56. To suspend the meeting to allow for public comment on agenda items: None.

22/57. Financial matters:

(i) To approve the current financial position:

The cash book and bank reconciliation were emailed to Councillors prior to the meeting. It was duly approved, prop. A Williams, sec. M Bowland all agreed

(ii) To approve payments:

£200.00 K Cotgrove – November salary

£ 50.00 HMRC – November tax

It was agreed to contribute £20 per meeting to the village hall for rental.

(iii) To note receipts:

- £1365.00 NNDC – 2nd precept
- (iv) **To approve the 2023-24 budget**
Following discussion, the budget was approved (prop. A Williams, sec. P Howell)
- (v) **To approve the 2023-24 precept**
It was agreed to retain the precept at £2730 (prop. M Bowland, sec. A Williams).

22/58. Planning Matters:

(i) To discuss applications:

RV/22/2568. Sustead. Land adjacent to Methodist Church – The first building was completed some years ago, and this application is to change the second building. The new plans are better for the next door neighbour than the original plans, but the property is too close to their home. A Williams has met with the neighbour and the applicant and has suggested that the building could be moved back a metre or so, and move the garage closer to the road. The builder is happy to do this if the Planning department is happy with it. It was agreed that the Parish Council supports this application, if the house could be pushed back behind the building line of no 29, and the garage be moved forward to the parking line of no 29 (prop A Williams, sec. A Fell).

(ii) To receive late planning applications: None.

22/59 Highways matters:

- (i) **Update on Parishioner request to move village Boundary sign:** Four houses are affected by this. Highways have quoted £400 for the sign to be moved. It was agreed not to pursue this.
- (ii) **Update on replacement footpath sign in Sustead:** This is installed, and is being used.

One member of the public left at 8:17pm.

22/60. To update on the Village Hall, and approve any actions necessary: A Williams and M Bowland have had a meeting with Community Action Norfolk, who advised to take time with the project, and ensure that there is a full consultation with the Parish. Then put a new trust together before doing anything else. Meetings are taking place to arrange a consultation. The importance of thinking through what is wanted was raised. J Toye will put the Community Connectors from NNDC in touch with A Williams.

22/61. To approve an application for a Parish Partnership grant, to move the Sustead village boundary sign: This will not be pursued, unless the homeowners request again.

22/62. Correspondence: (i) Invitation to the Felbeck Trust AGM, Tuesday 6th December 2022.
(ii) Erpingham Ward meeting Tuesday 13th December 2022.

22/63. Any other business, for information: A request from a Parishioner to add Parish Council news to the Church Newsletter. The Clerk will send the draft minutes to P Howell.

22/64. Date of next meeting: Monday 13th February 2023, 7:00pm, at the Village Hall. Meeting closed at 8:38pm.

Signed

Date