

**Minutes of the Meeting of Sustead Parish Council  
Held on Monday 9<sup>th</sup> August 2021 at 7:30pm  
in the Village Hall, Sustead.**

**PRESENT:** Mr. A. Fell (AF) (Chairman)  
Mrs. A Williams (AW) (Vice Chairman)  
Mrs. J Thorne (JT)  
Ms. M Bowland (MB)  
Ms. P Howell (PH)  
Mr. J Toye (North Norfolk District Councillor)  
Mrs. Kirsty Cotgrove (Clerk)  
3 members of the public were present

**21/22. Apologies:** There were no apologies.

**21/23. Declarations of interest and dispensations to speak:** None.

**21/24. The Minutes of the last meeting:** Minutes from the meeting held on 5<sup>th</sup> May 2021 were agreed and signed off as a true record.

**21/25. Matters arising:** None.

**21/26. To suspend the meeting to allow for public comment on agenda items:** 2 members of the public registered to speak on the Village Hall issues. They also raised concerns that building work has started, to clear an empty parcel of land in Sustead, which has lapsed planning permission on it. It was noted that, as the permission has lapsed, a new application would need to be submitted for a building plot, and this is unlikely to be approved under the Local Plan.

**21/27. To update on Village Hall issues:** A Parishioner has approached the Council and suggested that the Village Hall could be let as an AirBnB, with the income being used for green projects in the Parish. The suggestion was discussed at length, with concerns raised regarding funding, planning and how this would affect neighbouring properties. It was noted that a Village Hall Committee would need to be set up to co-ordinate any renovations, and that Villagers would need to be consulted as to the best way to proceed. More information would be needed on what green projects would be funded. AW suggested that two or three quotes should be obtained to renovate the Hall, to be used commercially for private hire etc, then future uses could be decided. It was generally agreed that the Hall should be available for community use.

*2 x parishioners left at 8:17pm.*

**21/28. Reports: John Toye, District Councillor** – District Cllr Toye reported that there is a new supported living project in Fakenham, and two more are planned in the district. The District Council has purchased more properties to be used as temporary accommodation, which

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brings the total in the district to 15. The District Council have been nominated for two Covid

awards. Beach wheelchairs have been purchased. There is additional parking in Cromer and Sheringham for the summer, with park and ride schemes in operation. The Reef building project is delayed, due to covid and Brexit.

**Eric Vardy, County Councillor** – None. Apologies were sent.

**21/29. Planning Matters:** (i) PF/21/1261. Garden Cottage, The Street, Bessingham. PC no comment decided between meetings.

(ii) It was noted that a property in the parish is using their annexe as a bed and breakfast, in contravention of their planning consent. This has been reported to Planning Enforcement.

(iii) Concern was raised that an agricultural building in Bessingham which was recently built, is to be converted to a house. It appears that services have been connected, and the owner has suggested verbally that a member of their family will be moving in. It was noted that a change of use would be required for this, and nothing can be done until an application is submitted, or there is evidence that someone is moving in.

**21/30. Financial Matters:** All Councillors received copies of the cash book & bank reconciliation prior to the meeting.

**(i) The following payments were agreed and cheques signed:**

£242.60 – K Cotgrove – August salary

£7.40 – HMRC –August tax

**21/10. Highways Matters:** A Parishioner has asked that the road markings can be repainted in Metton. The Clerk has contacted Highways to ask them.

**21/11. Correspondence:** (i) NALC share certificate – NALC have restructured, and all member Councils have received share certificates.

(ii) PKF – Confirmation of the Council's exemption has been received.

**21/12. Any other business, for information:** None.

**21/13. Date of next meeting:** Monday 8<sup>th</sup> November 2021, Sustead Village Hall.

Meeting closed at 8:36pm.

Signed

Date