

**Minutes of the Meeting of Sustead Parish Council
Held on Monday 9th November 2020 at 7:30pm
Via Zoom (online).**

PRESENT: Mr. A. Fell (AF) (Chairman)
Mrs. A Williams (AW) (Vice Chairman)
Mrs. J Thorne (JT)
Ms. M Bowland
Ms. P Howell
Mrs. S Butikofer (Norfolk County Councillor)
Mrs. Kirsty Cotgrove (Clerk)
Two members of the public were present

20/29. Apologies: Apologies were accepted for District Cllr Toye.

20/30. Declarations of interest and dispensations to speak: Anthony Fell (20/33, temporary rental of the hall).

20/31. The Minutes of the last meeting: Minutes from the meeting held on 25th August 2020 were agreed and signed off as a true record.

20/32. Matters arising: None.

20/33. To discuss future uses for the Village Hall in Sustead: Responses to the questionnaire were largely in favour of bringing the Hall back into community use, but there was concern raised that this should have no cost to the village or precept. It was agreed that the idea of a Parish coffee gathering to discuss ideas and fundraising options would be best, once restrictions are eased to allow for this. In the meantime, there was only one response to the offer for a local business to rent the hall on a short-term basis. AW proposed allowing AF to rent the hall on a six to twelve month lease, to allow time for funding options to be investigated. (prop. AW, sec. JT, All agreed).

20/35. To suspend the meeting to allow for public comment on agenda items: None.

20/34. To discuss the future uses of the scaffold yard in Sustead: From the consultation responses, it appeared that the general feeling was largely in favour of two small houses, in keeping with the surrounding properties. A number of people have asked that the land be retained for a nature reserve, but it was noted that Mr. Temperton would like to see a return on his investment.

County Cllr Butikofer arr. At 7:51pm.

Councillors asked that the properties be set further back on the plot, to allow more privacy for surrounding houses, but Mr. Temperton confirmed that Planning Officers had expressed a preference for the houses to be built along the same building line as existing structures. Concerns had been expressed that, if the houses are built as per the previous application, it would allow for further houses to be built behind in the future. Mr. Temperton

acknowledged that the plans looked as if this may happen. He advised that he could put the two properties closer together, to stop vehicular access between. He would also investigate the possibility of a covenant in favour of the Parish Council, should further planning permission be sought in the future. It was considered that the properties in the previous application were out of keeping, and the farm cottages should be looked at before designing future properties. It was asked if the garages for the houses could be moved further from the boundary, so as not to infringe on the view or light of adjoining properties. It was noted that North Norfolk District Council's current use for the site is commercial. The Parish Council confirmed that they would not be able to pre-approve any plans, as this would be considered pre-determination. This was confirmed by County Cllr Butikofer.

Andrew Temperton left the meeting at 8:18pm.

20/35. Reports: Sarah Butikofer gave a brief verbal report, concentrating on Covid 19 efforts at County Hall. It was confirmed that recycling sites and some library services will remain open during the second lockdown. Help for the homeless and support for local businesses were discussed.

Mrs. Butikofer left the meeting at 8:24pm.

John Toye emailed his apologies and the following report: Could I remind people that the COVID lines are still open and active at the council. 01263 516000 Weekdays only and working hours but will be extended if the situation requires.

Email: NNDCCovid19@north-norfolk.gov.uk. If anyone is in need of assistance during the lockdown for any reason you can use these contacts. We still have ambitions to plant 110,000 trees and whilst I am currently ascertaining if these are available during lock down. However, this time might be an opportunity to consider what might be done in the parish and draw up some plans. Winter fuel assistance. Once again, we are in a position to help with the fuel costs of the residents in our area who find themselves in a desperate situation. For those people who pay for their **electric and gas** with a key or a card, and those who pay by direct debit we will gift up to £28 for a household of one or two and £49 for household of three or more. We will only be able to help with **up to three payments per household**, although exceptions may be made in extreme circumstances. For those people whose main fuel is **oil** please contact the office. We will only be able to help once. For other fuels such as **Calor Gas, wood or coal**, please contact the office.

20/36. Planning Matters: None.

20/37. Financial Matters: All Councillors received copies of the cash book & bank reconciliation prior to the meeting.

(i) The following payments were agreed and cheques signed:

£242.40 – K Cotgrove – November salary

£7.60 – HMRC – November tax

(ii) The following receipt was noted:

£1365 – NNDC – precept 2nd instalment

(iii) To approve the 2021-22 budget: Following discussion the 2021-22 budget was approved (prop. AW, sec. MB, all agreed).

(iv) To agree the 2021-22 precept: Following discussion, it was agreed to keep the precept at £2730. (prop. JT, sec. NB, all agreed)

20/38. Correspondence: the following correspondence was noted:

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- (i) NNDC planning services update.
- (ii) NCC budget consultation
- (iii) Planning White paper consultation

20/39. Any other business, for information: AW advised that neighbours of the Village Hall have offered to buy some trees for the Hall garden once it is back in use.

20/40. Date of next meeting: Monday 8th February 2021, either the Village Hall or via Zoom.

Meeting closed at 8:36pm.

Signed

Date