

**Minutes of the Meeting of Sustead Parish Council
Held on Tuesday 25th August 2020 at 7:30pm
Via Zoom (online).**

PRESENT:

Mr. A. Fell (AF) (Chairman)
Mrs. A Williams (AW) (Vice Chairman)
Mrs. J Thorne (JT)
Ms. M Bowland
Ms. P Howell
Mr. J Toye (North Norfolk District Councillor)
Mrs. S Butikofer (Norfolk County Councillor)
Mrs. Kirsty Cotgrove (Clerk)
One member of the public was present

20/17. Apologies: Apologies were accepted for Mr. R Harrison.

20/18. Declarations of interest and dispensations to speak: None.

20/19. The Minutes of the last meetings: Minutes from the meetings held on 3rd February and 7th May were agreed and signed off as a true record.

20/20. Matters arising: None.

20.21. To suspend the meeting to allow for public comment on agenda items: Mr. Andrew Temperton was in attendance. He purchased at auction the scaffolding yard approximately three years ago. He has converted the office into a house, and is exploring options for the yard. He has had two previous applications turned down; for a storage yard, and for two properties, so would like to consult with the Parish Council to see what the Parish would like. AF advised that Parishioners will need to be asked. It was agreed that an open consultation would be needed, to avoid steering people into a choice. Mr. Temperton noted that it is an existing commercial site with permission for a scaffolding yard, which will need to be made clear in the consultation.

Mr. Temperton left the meeting at 8:01pm.

20/22. Reports: Sarah Butikofer gave a brief verbal report, concentrating on Covid 19 efforts at County Hall, and the effect on staff and budgets. An upcoming Government White Paper on devolution for Norfolk was discussed. Libraries and recycling centres are now starting to reopen. Due to the style of building, County Hall will not be reopening to staff until after Christmas. The Western Link consultation is open.

Mrs. Butikofer left the meeting at 8:09pm.

John Toye reported that North Norfolk's budget has pretty much balanced during the

pandemic, and that the majority of staff are back to working in their normal roles.

20/23. Planning Matters: (i) PF/20/1130. Manor House Farm, New Road, Bessingham – PC no response.

(i) To discuss potential options for the old scaffolding yard, Sustead: Following discussion, it was agreed the Clerk will put together a consultation leaflet to send to all houses in the Parish, to advise what is there, and ask what is wanted. MB will deliver the Sustead ones, AW will deliver the Metton ones, and JT will deliver the Bessingham ones.

20/24. To update on the village hall trust, and to discuss possible future uses:

The Clerk has finally received a response from the solicitor who still seems to this the old deed of trust is needed. The Clerk has replied that the property ownership has been transferred to the Parish Council, so the old trust documents are null and void. It was noted that planning permission may need to be applied for to change the property back to a village hall. It was agreed that the Clerk will add to the Scaffold Yard consultation to let residents know that the parish Council are looking to return the building to a village hall, and to let people know it is available to a Parishioner for a short term let if required.

20/25. Financial Matters: All Councillors received copies of the cash book & bank reconciliation prior to the meeting.

(i) The following payments were agreed and cheques signed:

£250.00 – K Cotgrove - clerk wages for May meeting (retrospective)

£30.00 – J Boxall – internal audit fee (retrospective)

£131.71 – NALC – annual subscription (retrospective)

£235.00 – K Cotgrove – August salary

£15.00 – HMRC – August tax

(ii) The following receipt was noted:

£1365 – NNDC – precept 1st instalment

20/26. Correspondence:

(i) A representative from Wild East has been in contact with the Clerk, to see if any areas are available for rewilding in the Parish. More information can be found at www.wildeast.co.uk

20/27. Any other business, for information: None.

20/28. Date of next meeting: Monday 9th November 2020, either the Village Hall or via Zoom.

Signed

Date