

**Minutes of the Meeting of Sustead Parish Council
Held on Thursday 7th May 2020 at 7:30pm
Via Zoom (online).**

PRESENT:

Mr. A. Fell (AF) (Chairman)
Mrs. A Williams (AW) (Vice Chairman)
Ms. M Bowland (MB)
Mrs. Kirsty Cotgrove (Clerk)
No members of the public were present

20/12. Apologies: Apologies were noted for Ms. P Howell, Mr. R Harrison and Mrs. J Thorne.

20/13. Declarations of interest and dispensations to speak: None.

20/14. (i) To declare the Parish Council exempt from external audit in 2019-20: On a proposal by AF, seconded by AW, it was agreed to declare the Parish Council exempt from external audit in 2019-20.

(ii) To receive the internal auditor's report and discuss its findings: The internal auditor's report was noted, and the recommendations accepted.

(iii) To approve the Annual Governance Statement 2019-20: On a proposal by AW, seconded by MB, the Annual Governance statement was approved and signed by AF.

(iv) To approve the Accounting Statements 2019-20: On a proposal by AF, seconded by AW, the Accounting Statement was approved and signed by AF.

20/15. Any other business, for information only: The Clerk reported that there is funding available to assist people volunteering during the current pandemic. Please let the Clerk know if anyone requires assistance.

A new noticeboard, in memory of Howard Davenport, has been erected in Sustead. It was agreed that, when allowed, a formal unveiling should take place. Thanks were given to his widow for funding and arranging the noticeboard.

20/16. To close the meeting: There being no further business, the meeting closed at 7:50pm.

Signed

Date