

**Minutes of the Meeting of Sustead Parish Council  
Held on Monday 11<sup>th</sup> November 2019 at 7:30pm  
at Felbrigg Village Hall.**

**PRESENT:**

Mr. A. Fell (AF) (Chairman)  
Mrs. A Williams (AW) (Vice Chairman)  
Mrs. J Thorne (JT)  
Ms. P Howell (PH)  
Ms. M Bowland (MB)  
Mr. J Toye (North Norfolk District Councillor)  
Mrs. Kirsty Cotgrove (Clerk)  
No members of the public were present

**19/39. Apologies:** Mr. R Harrison.

**19/40. Declarations of interest and dispensations to speak:** None.

**19/41. The Minutes of the last meeting:** Minutes from the last meeting held on 12<sup>th</sup> August 2019 were agreed and signed off as a true record.

**19/42. Matters arising:** None.

**19/43. Reports:** John Toye reported that the Corporate Plan should be signed off next week. The District Council are looking for places to plant trees. If anyone is interested in trees free of charge, please contact [nigel.lloyd@north-norfolk.gov.uk](mailto:nigel.lloyd@north-norfolk.gov.uk), who can put you in touch with the Woodland Trust. District Cllr Toye reminded everyone that the polling station location for the General Election on 12<sup>th</sup> December has changed to Hanworth Memorial Hall. A police newsletter has been emailed previously.

**19/44. Planning Matters:** (i) LA.19/1856, Old Hall, The Street, Sustead. Councillors had no objections to this application.  
(ii) To update on PF/19/0603, Wild Boar Properties Ltd, Wheelwrights, The Street, Sustead. MB and a Parishioner attended both Planning Committee meetings. The first had no decision as the committee requested further Highways reports and wanted to look into an old planning application relating to the site. Before the second meeting, the applicant registered an appeal with the Planning Inspectorate due to non-determination by NNDC. It was queried if the Parish Council are allowed to make representation to the Planning Inspectorate. There are serious concerns that the same planning officer dealt with this application as the change of use for the office, as the Parish Council made a complaint about the first application. It was agreed that the Clerk will contact the Head of Planning, to raise concerns that the same officer was allowed to deal with both applications. District Cllr Toye will investigate whether the Parish Council are allowed to make comment regarding the Planning Inspectorate appeal. It was noted that the scaffolding yard is being used to dump waste, so the Clerk will contact Planning Enforcement and Environmental Health.

**19/45. To update on the village hall deeds and trust, and to approve further action if necessary:** The solicitors are preparing Trust documents.

**19/46. To update on the draft order E/3546 – proposed stopping up of highway at the Street, Sustead:** The Clerk received a response from Norfolk County Council, who have said that the stopping up decision was taken at a national level, so no further action can be taken.

**19/47. Financial Matters:** All Councillors received copies of the cash book, bank reconciliation and budget update prior to the meeting.

**(i) The following payments were agreed and cheques signed:**

K Cotgrove – Clerk November salary £250.00

Felbrigg Village Hall – hire £20.00

**(ii) The Following receipt was noted:**

NNDC – precept 2<sup>nd</sup> instalment £1404.00

**(iii) To approve the 2020-21 budget:**

On a proposal by AF, seconded by AW, the budget was approved.

**(iv) To approve the 2020-21 precept:**

On a proposal by AW, seconded by AF, it was agreed to keep the precept at £2730.

**19/48. Correspondence:**

(i) Digging up Norfolk: The Clerk reported about the current windfarm applications and the new ones about to start. It was agreed that Councillors will keep an eye on any new applications.

(ii) Norfolk Fire & Rescue Risk Management Plan: This was circulated via email prior to the meeting.

**19/49. Any other business, for information:** AF will speak to RH to see if he wishes to continue as a Parish Councillor. There is a vacancy, so Councillors will attempt to find someone to co-opt.

**19/50. Date of next meeting:** Monday 3<sup>rd</sup> February 2020.

Signed

Date