**SUSTEAD PARISH COUNCIL**

**Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB**

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**A meeting of the Council will be held on Monday 11th February 2019 at 7:30pm, at Pear Tree Cottage, Aylmerton Road, Sustead.**

AGENDA FOR THE PARISH COUNCIL MEETING

1. To consider accepting apologies for absence

2. To record declarations of interest from members in any items to be discussed, and to request dispensation to speak / vote.

3. To sign as a correct record the minutes of the meeting held on 12th November 2018.

4. To discuss matters arising from these minutes

5. To receive reports from Parish Organisations and Local Members

Mike Knowles– District Councillor

Sarah Butikofer – County Councillor

Norfolk Police

6. Planning Matters

 (i) NP/18/2174 Agricultural Barn, Manor Road, Bessingham

7. To update on the village hall deeds and trust, and to approve further action if necessary

8. To update on the draft order E/3546 – proposed stopping up of highway at the Street, Sustead, NR11 8RU

9. Financial Matters

 (i) To approve payments:

£250.00 – K Cotgrove - clerk wages for February meeting

£35.00 – ICO – data protection renewal (via direct debit)

(ii) To approve the internal auditor for the 2018-19 accounts

10. Correspondence

 (i) North Norfolk Open Space, Sport and Recreation Study

 (ii) Felbeck Trust – update on Sustead Common

 (iii) NNDC Your Priorities

11. Any other business

12. Date of next meeting

Kirsty Cotgrove, Clerk, 4th February 2019