**SUSTEAD PARISH COUNCIL**

**Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB**

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**A meeting of the Council will be held on Monday 12th November 2018 at 7:30pm, at Hanworth Village Hall, The Common, Hanworth, NR11 7HP**

AGENDA FOR THE ANNUAL PARISH COUNCIL MEETING

1. To consider accepting apologies for absence

2. To record declarations of interest from members in any items to be discussed, and to request dispensation to speak / vote.

3. To sign as a correct record the minutes of the meeting held on 13th August 2018

4. To discuss matters arising from these minutes

5. To receive reports from Parish Organisations and Local Members

Mike Knowles– District Councillor

Sarah Butikofer – County Councillor

Norfolk Police

6. Planning Matters

7. To update on the village hall deeds and trust, and to approve further action if necessary

8. To discuss and agree a response to the draft order E/3546 – proposed stopping up of highway at the Street, Sustead, NR11 8RU

9. Financial Matters

(i) To approve payments:

£250.00 – K Cotgrove - clerk wages for November meeting

(ii) To note receipts:

£1408 – NNDC precept 2nd instalment

(iii) To agree the 2019-20 budget

(iv) To agree the 2019-20 precept

10. Correspondence

(i) Parishioner correspondence re verges in Bessingham

11. Any other business

12. Date of next meeting

Kirsty Cotgrove, Clerk, 6th November 2018